

WE ARE HIRING

Alpha Regional Coordinator

Calabar, Cross River State

Job Function	Programme & Project Management / Community Development
Industry	Non-profit / Faith-based and Social Impact Programme
Location	Calabar, Cross River State
Job Type	Full Time
Experience Level	Mid Level
Minimum Experience	2–3 years
Minimum Qualification	Bachelor's Degree/OND/HND
Reports To	National Alpha Lead / Programme Manager

Job Summary

We are seeking a proactive and results-oriented Alpha Regional Coordinator to expand and strengthen Alpha programmes across the Calabar region. The role extends beyond church-based delivery. The successful candidate will develop partnerships with churches, ministries, campuses, youth networks, correctional and rehabilitation institutions, orphanages, organisations serving street-connected children and other community stakeholders. The coordinator will drive Alpha Courses, The Marriage Course, The Pre-Marriage Course, Parenting Courses, training, envisioning, outreach, volunteer development, accurate reporting and measurable regional impact.

About the Role

This is a field-facing programme growth and coordination role for someone who can convert diverse stakeholder relationships into inclusive, organised and measurable programme activity. The coordinator will work across church and non-church settings, adapt engagement approaches to each partner environment, and support delivery from initial interest through registration, launch, completion and re-run. Performance will be reviewed quarterly against agreed targets and verified evidence.

Key Responsibilities

- Map and prioritise opportunities across churches, ministries, campuses, youth networks, community organisations and relevant social institutions.

- Build and manage relationships with church leaders, institutional authorities, campus stakeholders, community leaders and programme decision-makers.
- Develop and manage a qualified regional pipeline, with documented stages, follow-up actions, timelines and conversion targets.
- Mobilise partners and coordinate the registration, launch, completion and re-run of Alpha Courses across church, community, institutional, youth and campus settings.
- Coordinate The Marriage Course, The Pre-Marriage Course and Parenting Courses, including partner readiness, facilitator support, participant mobilisation and reporting.
- Plan and facilitate physical and virtual training and envisioning sessions for hosts, leaders, facilitators, volunteers and institutional partners, and support trained participants to launch courses.
- Develop approved Alpha engagement in correctional homes, rehabilitation centres, orphanages and initiatives serving street-connected children, in compliance with safeguarding requirements, institutional protocols and applicable permissions.
- Develop Alpha Youth and Campus outreach initiatives in partnership with tertiary institutions, student bodies, campus ministries, alumni, professionals and employers, incorporating structured mentorship, career development and internship linkages for eligible graduates through the funder's Graduate Internship Programme.
- Recruit, coach and deploy regional volunteers and champions to support partner mobilisation and programme delivery.
- Maintain accurate records of partners, courses, participants, training, outreach, volunteers, follow-up activities and programme outcomes on the approved platforms.
- Submit timely monthly activity reports, quarterly KPI and dashboard updates, outreach reports and annual impact reports.

Performance Expectations

- 50 new Alpha Courses and 30 re-run Alpha Courses annually.
- At least 95% course registration on the official Alpha platform and 87% course completion.
- 8 Marriage Courses, 8 Pre-Marriage Courses and 8 Parenting Courses annually.
- Reach 30 couples through Marriage Courses, 30 couples through Pre-Marriage Courses and 40 parents through Parenting Courses.
- 20 training sessions and 50 leaders trained annually, with at least 15 trained leaders proceeding to launch a course.
- 50 envisioning sessions and engagement of 40 senior church leaders annually.
- Engage 2 correctional homes, 2 rehabilitation centres and 2 homes serving orphaned or street-connected children annually.
- Follow up with at least 60% of Alpha leads quarterly.
- Develop 1–2 regional volunteers or champions annually and, as a stretch goal, launch 1–2 Alpha Youth or Campus outreach initiatives incorporating mentorship, career development and eligible internship linkages.

Requirements

- Bachelor's degree in Social Sciences, Theology, Education, Development Studies, Project Management, Public Administration or a related field.
- 2–5 years of relevant experience in programme coordination, partnership development, stakeholder engagement, training facilitation, community mobilisation, institutional outreach or reporting.
- Demonstrated ability to work across church, community and institutional environments and convert engagement into evidenced programme activity.
- Experience facilitating training, meetings or group learning sessions.
- Ability to organise field activity, manage competing priorities and meet reporting deadlines.
- Proficiency in Microsoft Word, Excel and PowerPoint.
- Experience working with young people, families, community groups or vulnerable populations is an advantage.
- Understanding of safeguarding, confidentiality and responsible engagement in sensitive settings is desirable.
- Willingness and ability to travel within the assigned region as required.

Note: As this is a mission-centred role within a Christian organisation, the successful candidate must demonstrate an active Christian faith, a personal commitment to the message and values of the Gospel, and the ability to represent Alpha's Christian ethos with integrity.

Key Skills and Competencies

- Multi-stakeholder partnership management
- Church, community, campus and institutional engagement
- Programme and project coordination
- Training facilitation and public presentation
- Community outreach, participant mobilisation and volunteer coordination
- Monitoring, evaluation and data management
- Safeguarding awareness and responsible stakeholder engagement
- Report writing and performance analysis
- Leadership development, initiative and disciplined follow-through

What Success Looks Like

The successful candidate will build a diversified regional pipeline in which engagement across churches, campuses, youth networks, community organisations and institutions leads to registered course launches, strong completion, repeat delivery and local ownership. Success will also be reflected in effective relationship and parenting courses, responsible outreach to vulnerable groups, stronger training-to-launch conversion, capable volunteers and champions, accurate data, timely reporting and corrective action when delivery falls behind plan.

Campus engagement will also create a practical development pathway through which students and recent graduates receive values-based mentorship, career guidance and, where eligible, access to internship opportunities under the funder's Graduate Internship Programme.

How to Apply

Interested and qualified candidates should apply by submitting an updated CV and a brief cover letter to info.alphanigeria.org explaining relevant experience and suitability for the role.

Application Deadline: [August 14, 2026]

Application Note

Only shortlisted candidates will be contacted. Applicants should ensure that their CV clearly demonstrates relevant programme coordination, partnership development, training, church, community or institutional engagement, outreach and reporting experience.

Equal Opportunity Statement

Alpha Nigeria is committed to a fair and respectful recruitment process. Applications will be considered on the basis of relevant qualifications, experience, competence, alignment with our Christian mission and suitability for the role.